

DRAFTED ON

The Camp White EXPERIENCE

LAKESIDE CAMP & RETREAT IN THE  OF THE FLINT HILLS

EVENT CONTRACT

GROUP		EVENT	
ARRIVAL DATE:		DEPARTURE DATE:	
ARRIVAL TIME		DEPARTURE TIME:	
PARTICIPANTS		EXCLUSIVE USE OF CAMP	
NOTES:			

Responsible Party			
Phone:		Cell:	
Fax:			
Mailing Address: Street			Apt/Suite:
City:	State:	Ks	Zip:
E-Mail:			
Website:			

Lodging	Rm/Site	Guests	Cot (\$10)	Bath	# of nights	\$/night	NOTES
Big Red	4	32		4		375	
Sunrise Suite	2	4		1		98	
Sunset Suite	1	1		1		75	
Little Red	2	16		2		196	
Purple	2	16				196	
Green	2	16				196	
Blue	2	16				196	
Tent	1	8		1		10	
RV/Camper	1	8		1		20	
Basement	1	10	4 (included)	1		\$60	

General Amenities Included

- Air Conditioned cabins / Heated
- Wi-fi (Available in Big Red, Dining Hall, Green Cabin, Sunrise Suite, Sunset Suite, Storm Shelter)
- Fridge, oven, stovetop, coffee pot, starter coffee, toaster, microwave, cooking utensils, grilling utensils, dishes, pots/pans
- Linens (pillow/pillowcase, blanket, top/bottom sheet, towel)
- On site Fire ring (bring your own matches/firestarter) – Goodwill donations accepted to stock firewood
- Charcoal Grill (Bring your own charcoal and lighter – we may not have them on site)
- Swimming Pool included (June – September)
- Access to dock, lakeshores, hiking trails, observation tower, outdoor chapel, basketball court, baseball backstop, sand volleyball court, disc golf course, picnic areas, playground, gaga pit, shuffleboard, horseshoes, limited sports equipment

FACILITIES	Price	Quantity	Notes
Dining Hall	\$1,100 /day		
Outdoor Celebration Site (required for 40+ guests)	\$500 (400 when booked with Dining Hall Celebration Space)		
Kitchen Use	\$100 + 20 / hr –includes 1 staff		
Swimming Pool Only (no cabins)	\$250 / 2 hours. includes 2 lifeguards		
STAFF	Price	Quantity	Notes
Officiant	\$250 average		
Programming Facilitator (activities)	\$10 / hour		
General Staff	\$10 / hour		
Lifeguard	\$11 / hour		

Nurse	\$90 / day		

MEALS: Minimum 30 guests. Include Main dishes/protein, salad, starch, dessert, fruit for breakfast, drinks. WMC will to the best of their ability work with your group to ensure dietary needs are met within reason and within the quoted event pricing. Please refer to separate document/notes for menu schedule

*Other for this event refers to								
*Special for this event refers to								
MEALS	PRICE	TOTAL MEALS / DAY						COST/TOTAL
		Sun	Mon	Tue	Wed	Thu	Fri	
Breakfast (Regular)	\$9.00							
Breakfast (Special)								
Lunch (Regular)	\$12.00							
Lunch (Special)								
Dinner (Regular)	\$15.00							
Dinner (Special)								
Other (Regular)								
Other (Special)								

ACTIVITIES / AMENITIES	COST	Quantity	Notes
Kayak / Canoe / Paddle Boat	\$20 / boat / half day: \$120 for all	0	
Archery / Axe Throw / Slingshot	\$15 /person / 30 min session	0	
High Ropes Course Events	\$10 + 5/event (\$30 for full day)		Minimum 10 participants required
Low Ropes Course	\$15 / person		Minimum 8 participants required
Prairie Surfing	\$60 / hour		
Pontoon Rides	\$60 / hour		
Lake Activities / Splash Mats			
Firewood			
Extra Linens	\$10 / set		
S'mores Fixins'	\$2/person		
Decorations / Tablecloths			
Tables / Chairs			
AV Equipment			
Ice	\$2/bag		
Extras	Price	Quantity	Notes
Day Pass for Outside Guests	\$6 / day		Includes parking, access to general amenities. Does <u>not</u> include meals or paid activities.
Event Set-Up Fee			
Pet Rent	\$25 / pet / stay		Non refundable. Pet Agreement must be filled out.
Golf Cart Rental			For assistance with low mobility.

ITEM	PRICE
Tuition per Guest	
Number of Guests	
SUB TOTAL	
TAX (0.075)	
TOTAL	
DEPOSIT (Due in order to secure event space and staff)	
REMAINDER (Due prior to event or upon arrival)	

By signing below I acknowledge that I am the representative of the group and therefore am responsible for carrying out expectations set by WMC. I have read the above and agree to the to the terms and pricing.

Signature

Date

Please sign final page as well. Continue on to next page for Terms and Conditions

OFFICE USE ONLY:

DATE DEPOSIT WAS PAID: _____ **AMOUNT PAID:** _____ **PAYMENT TYPE** _____ **STAFF INITIAL:** _____

WHITE MEMORIAL CAMP POLICIES

EXHIBIT "A"

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White Memorial Camp Management Group, Inc, or White Memorial Camp, hereafter referred to by "WMC" does hereby rent to the undersigned, hereinafter "Renter", RV site, campsite, cabin or apartment lodging subject the terms and conditions as hereinafter stated:

1) Accommodations:

- a) Unless it is otherwise stated in this contract, exclusive use to the WMC grounds during the contracted dates is not guaranteed.
- b) Lodging is assigned by White Memorial Camp staff according to group size, program and availability unless agreed upon in advance.
- c) White Memorial Camp Management Group, Inc. is not responsible for any changes in a group's plans because of unseasonable or inclement weather.
- d) Group members participating in the event but not staying at White Memorial Camp are still charged to use various activities such as the pool and unless prior arrangements have been made, will be charged a \$6.00 fee per day use.

2) Arrival & Departure: Checkout is at 12:00 noon (unless indicated differently in advance). Check-in is varies but is generally 11:00 a.m. – 8:00 p.m. You will be notified of check-in time in advance.

- a) **Registration:** Guests must check in and register in the office
- b) Failure to check out on time without advance approval by WMC will result in late charges. Late charges are 50% of daily base rate.
- c) Cleaning and check out. Keys must be returned to the office key box. Groups are responsible for leaving the cabins as clean as they found them. Groups will abide by the house and cleaning rules provided during check in.

3) Visitors & Guests: Visitors must be accompanied by a WMC guest when using any camp facilities.

- a) The Dining Hall restrooms are open to the general public, but the other facilities are provided for the use of registered guests and their visitors only.
- b) Guests are held to the same rules and regulations as WMC renters.
- c) No Sub-Leasing: Renters must stay overnight with their guests.

4) R.V. Lot Renter Vehicles: One self contained RV per campsite. One camping unit and two vehicles per site. All vehicles must be parked within the boundaries of your R.V. lot site or in available designated parking areas.

- a) Sewer: WMC is not equipped to empty sewer or have sewer hose hookups.
- b) Water hookup: In areas with water faucet, vehicles may hook up hoses for running water.
- c) Repairs: Only minor emergency repairs to motor vehicles may be made on lots to enable moving of the vehicles to a proper repair facility.
- d) RV and Car Washing not permitted.

5) Vehicles: Renters must register their vehicles at the office upon arrival.

- a) No driving of any WMC vehicles, motorized boats, or equipment without express permission from WMC, signing an agreement and proof of license.
- b) Speed Limit is 10 MPH inside WMC Property.
- c) No driving of personal vehicles along grass trails, or in grassy areas such as Vesper Point or Observation tower.
- d) ATV's, motorcycles, scooters, golf carts, and other motorized conveyances (except those used in handicap assistance) may be ridden to enter and leave the property only, provided the sound level is kept to a minimum.
- e) All vehicles must have headlights and reflectors if used at night.
- f) Valid Driver's License required for Drivers of Motorized Conveyances.

6) Parking is allowed in the designated area behind the Dining Hall, on gravel spaces in front of cabins, or along gravel roads with as long as permission is granted upon check in. Parking in grass next to cabins, cabin porches, or other grassy areas are for unloading and loading only.

7) Pets: Having pets in the camp is a privilege. You must receive permission to bring pets prior to arrival.. Pets are only allowed with certain RV/Campsites, and in pre-designated "pet friendly" cabins.

- a) Pet owners must secure a pet policy from the office and abide by all of the rules stated and pay a Security Deposit per pet per stay. Guests must immediately pick up all droppings. Barking or any other behavior that disturbs other guests is not allowed and noisy or aggressive pets will not be allowed to stay.
- b) No Fencing for pets or any other reasons

8) Prohibited: Illegal substances/drugs are not allowed on WMC property and guests are required to uphold state laws regarding

the aforementioned drugs/illegal substances.

- a) Discharge of Firearms is strictly prohibited on WMC property. Hunters are allowed to bring Firearms into the Resort during hunting seasons, but will keep all firearms in cases away from public viewing until exiting the property.
 - b) Discharge of Fireworks is strictly prohibited on WMC property. A professional Fireworks Show may be provided for all guests during our July 4th Weekend celebration.
 - c) No Disorderly Conduct, loud music, loud noises, loud vehicles, or offensive language.
 - d) No use of the Low Ropes(obstacle) or High Ropes Challenge Courses without WMC facilitation and signing a waiver
 - e) No swimming without first signing a waiver at the office.
- 9) **Smoking** No smoking inside cabins or other facilities. Only smoke in designated areas. (i.e. behind the dining hall or near your fire pit away from other Cabin Renters.)
- 10) **Alcohol** is permitted. Please dispose or recycle all cans, bottles and containers as we are primarily a summer camp.
- a) NOTE: No alcohol consumption on campus while a summer camp is in session. Upon that group's departure, cabin renters are permitted to drink alcohol on campus or in cabins but must abide by state laws including those set in place for consuming alcohol while on the lake.
- 11) **Campfires:** All fires must be contained inside the fire rings located on each site. Campfires must not be left unattended.
- a) Fire rings must not be used to dispose of cans, bottles, or other household trash. Fire rings are not to be moved without prior approval from management.
 - b) No trimming or wood gathering from trees or you could be charged for damages.
- 12) **Tents campers:** Pay a per site fee ,must abide by all other rules set by WMC in this agreement and other WMC visitor rules and health and safety regulations as well as rules set by the state, Core of Engineers, and Marina.
- 13) **Quiet Time:** is from 10:00 PM to 7:00 AM. Exceptions granted for all sponsored Holiday Weekend Celebrations or group events with exclusive access to camp grounds. All radios, music and TVs must be at minimum volume settings. Please ensure your children remain at your site until 7:00 a.m.
- 14) **Garbage:** Littering is prohibited on WMC grounds. Deposit your garbage in the Garbage Dumpsters provided on cabin porches or in the dumpster behind the Dining Hall.
- 15) **Recycling:** WMC encourages you to separate your glass, plastics, aluminum and cardboard and place items in designated bins to be transported and recycled by WMC staff.
- 16) **Housekeeping:** WMC does not provide daily housekeeping, but linens, supplies, or garbage removal are available upon request..
- 17) **Health and Safety:**
- a) White Memorial Camp is not responsible to perform such duties as health care, first aid provision, supervision of guest behavior, or supervision of recreational activities, unless arranged in advance. It is the responsibility of the group to provide these services.
 - b) Nurses, Activity Supervisors, Facilitators, Lifeguards etc can be provided with advance notice and additional fee to be paid in advance.
 - c) Children: Due to many hazards including large bodies of water and obstacles both natural and man made, Children must be supervised by a Parent/Guardian on WMC grounds. Parent/Guardians are responsible for the actions and behavior of their children at all times.
- 18) **Recreational Activities** are encouraged. Please explore the camp and have fun.
- a) Unless specified in this contract, guests will not use White Memorial Camp Programming equipment or facilities without facilitator supervision provided by the camp.
 - b) Recreational activities, nursing and camp programming can be provided by White Memorial Camp with advance notice and additional fee to be paid in advance.
 - c) Unless otherwise stated in this contract, programming, boat rental, ropes course, swimming in the pool and other activities sponsored by White Memorial Camp will be scheduled for your group in advance so as not to interfere with other renters, camps or visitors who may also have events scheduled.
 - d) Swimming is at the group's own risk. Lifeguards are not provided unless prior arrangements are made at least two weeks in advance. Please sign swimming agreement prior to getting into the pool or lake.
 - e) Sports activities and games are prohibited in roadways and parking areas.
 - f) Pavilion, Observation Tower, picnic areas and so on are available for your use, but Clean up after use is required.
 - g) Outdoor Structures: Strictly no use of the Low Ropes Challenge Course or High Ropes Challenge Course without prior registration with WMC and not without a WMC facilitator or staff supervision. Do not climb the wooden teepee structure. Please be respectful of outdoor chapel.
- 19) Guests agree to follow further rules set by the WMC staff, facilitators and/or health and safety agreements regarding use of activities such as, but not limited to archery, high and low ropes challenge courses, swimming pool, lake use, and so on.
- 20) WMC reserves the right to immediately evict, without refund, anyone violating the White Memorial Camp Policies, State or Federal Laws, or county regulations.

LIABILITY FOR INJURY TO PERSONS OR PROPERTY:

- 1) The White Memorial Camp Management Group Inc. grounds are available for the convenience of the renters and their guests.

All persons using these facilities do so at their own risk. The management or owners will not be responsible for accidents, injuries or loss of property by fire, theft, wind, floods or any unforeseen act beyond their control.

- 2) Violation of any law or ordinance of the county or state will not be tolerated.
- 3) The group agrees to supervise and to assume full control and responsibility for any persons, entities or things other than White Memorial Camp personnel or property who/which are, for any reason, on White Memorial Camp property by reason of the group's program or use of the facility.
- 4) The group agrees to indemnify, hold harmless and defend White Memorial Camp Management Group, Inc. and its past, present and future members, directors, officers, employees, agents and independent contractors and their successors, assigns and heirs from and against any harm and/or claim made by any third party arising and out of in any way connected with the groups actions and/or failure to act in respect of its use of the facility.
- 5) All persons causing injury or damage to other persons, docks, boats, property or other R.V.s or Grounds/Facilities shall be liable therefore, and violations of WMC rules, marina rules, disorder, or indecorous conduct by a Renter, their crew or guests that might injure a person, cause damage to property, or harm the reputation of the Camp, is cause for immediate removal of the RV in question from the premises. Children and pets must be controlled to insure the peace and privacy of other guests and tenants.
- 6) **RV/CAMPER/TENT SITES LIABILITY:** It is mutually agreed that WMC shall not be liable for the safe keeping or condition of the RV, or any equipment appurtenant thereto, and the R.V. Owner must carry his or her own insurance thereon.
 - 1) WMC shall not be liable for any damage or loss to or of the RV, equipment or any property whatsoever, from any cause whatsoever, or for injury to the Owner(s), guest(s) or invitee(s) or any other persons. The R.V. Owner/Renter, his or her heirs or assigns, hereby agree to indemnify and hold harmless PLR from any and all claims, liability or damages for property or personal injury, loss of life to themselves, family, employees, invitees, guests, agents, or any other persons whatsoever, or property damage or property loss howsoever caused.
 - 2) The R.V. Site Renter shall abide by all Rules and Regulations of WMC, including, but not limited to, the specific Rules and Regulations governing the Campground, the General Marina Rules, including those rules attached hereto as Exhibit "A". WMC reserves the right to amend the Rules and Regulations from time to time, which Renter shall abide by.

USER FEES AND COSTS:

- a) The group agrees to pay White Memorial Camp the amount reasonably necessary to repair or replace property or equipment damaged, defaced, or destroyed during the group's use.
- b) 30% deposit (based on preliminary numbers) due with signed contract to secure your dates (without prior arrangements - such as this contract).
- c) The group agrees to deliver final payment upon arrival for their stay. Exceptions must be approved in advance by White Memorial Camp's administrative staff.
- d) The group agrees to pay White Memorial Camp for use of specified programming, equipment and extra amenities and sign necessary waivers prior to participating in the activities.
- e) **Cancellation Policy.** In the unlikely event the guest should cancel, all paid deposits are nonrefundable. If your group cancels 90 days before an event - and if White Memorial Camp is able to rebook a comparable event on the scheduled date all or a portion of the second deposit may be refunded. White Memorial Camp shall have the right to terminate this contract if the guest fails to meet or violates any terms of the contract, in which case the provisions of this cancellation policy also apply. The guest shall not assign or sub-lease any terms, conditions or services contained in this contract or any interest therein without the written consent of White Memorial Camp.
- f) No-show or cancellation less than 24 hours prior to event or rental, there will be no refund of initial deposit.
- g) Cancellations on Cabin Reservations made less than 5 days prior to the scheduled day of arrival will be charged 50% of the total cost for each cabin cancelled. Cancellations on RV Lot Reservations made less than 1 day prior to arrival will be fully charged for each site cancelled.

THE CONTRACT AGREEMENT

In the event of a breach of this Agreement, or a violation of any of the Rules and Regulations of WMC, including, but not limited to, the specific White Memorial Camp Policies governing the Campground, WMC may terminate this Agreement in person, or upon written notice to the Renter and Renter shall promptly pay all sums due WMC. (For RV/Camper site renters must remove the RV from the premises. A failure to remove the RV from the premises promptly of the written notice of termination of this Agreement, shall constitute an abandonment of the RV). The group warrants that the person signing the agreement has the authority to execute the agreement on its behalf. By signing and dating the contract the group agrees to be held responsible for the financial obligation outlined in the contract, including fees, deposits, taxes, lost keys, damages, or meals, accommodations and/or services added by the group after the execution of this contract

Signature _____ Date _____

Printed Name _____

White Memorial Camp is operated by White Memorial camp Management Group, Inc. and is a 501(c)(3) not-for-profit corporation.

- We accept credit card payments over the phone. Please call: [620-767-5165](tel:620-767-5165)
- You may pay in person upon arrival with cash or credit card.

- If paying in advance by check please make check payable to: White Memorial Camp Management Group, Inc.

- Mail to: *White Memorial Camp & Retreat Center, 1271 S 1050 Road, Council Grove, Ks 66846*

White Memorial Camp staff takes pride in our customer service and providing your group with a fun, relaxing and positive experience. We look forward to your stay and please contact us if you have questions!

THANK YOU!